



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 30<sup>th</sup> September 2014

To: Members of the

**EXECUTIVE AND RESOURCES  
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Councillor Eric Bosshard (Chairman)

Councillor Will Harmer (Vice-Chairman)

Councillors Nicholas Bennett J.P., Peter Fookes, Ellie Harmer, Samaris Huntington-Thresher, William Huntington-Thresher, David Livett, Kate Lymer, Russell Mellor, Keith Onslow, Tony Owen, Ian F. Payne, Pauline Tunnicliffe and Angela Wilkins

A meeting of the Executive and Resources Policy Development and Scrutiny Committee will be held at Bromley Civic Centre on **WEDNESDAY 8 OCTOBER 2014 AT 7.00 PM**

MARK BOWEN

Director of Corporate Services

*Copies of the documents referred to below can be obtained from  
<http://cds.bromley.gov.uk/>*

**PART 1 AGENDA**

**Note for Members:** Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

**STANDARD ITEMS**

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Thursday 2<sup>nd</sup> October 2014.

- 4 MINUTES OF THE EXECUTIVE AND RESOURCES PDS COMMITTEE MEETING HELD ON 3RD SEPTEMBER 2014 (EXCLUDING EXEMPT ITEMS) (Pages 5 - 12)**

**5 MATTERS ARISING FROM PREVIOUS MEETINGS (Pages 13 - 16)**

**6 FORWARD PLAN OF KEY AND PRIVATE EXECUTIVE DECISIONS (Pages 17 - 24)**

### **HOLDING THE RESOURCES PORTFOLIO HOLDER TO ACCOUNT**

**7 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Thursday 2<sup>nd</sup> October 2014.

### **HOLDING THE EXECUTIVE TO ACCOUNT**

**8 HOLDING THE CHIEF EXECUTIVE TO ACCOUNT**

**9 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS (Pages 25 - 28)**

Members of the Committee are requested to bring their copy of the agenda for the Executive meeting on 15<sup>th</sup> October 2014.

### **POLICY DEVELOPMENT AND OTHER ITEMS**

**10 UPDATES FROM PDS CHAIRMEN (Pages 29 - 30)**

**11 WORK PROGRAMME 2014/15 (Pages 31 - 36)**

### **PART 2 AGENDA**

**12 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

#### **Items of Business**

#### **Schedule 12A Description**

**13 EXEMPT MINUTES OF THE MEETING HELD ON 3RD SEPTEMBER 2014 (Pages 37 - 40)**

**14 PRE-DECISION SCRUTINY OF EXEMPT EXECUTIVE REPORTS**

## **EXECUTIVE AND RESOURCES POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Minutes of the meeting held at 7.00 pm on 3 September 2014

### **Present:**

Councillor Eric Bosshard (Chairman)  
Councillors Nicholas Bennett J.P., William Huntington-  
Thresher, Russell Mellor, Ellie Harmer, Peter Fookes,  
Tony Owen, Ian F. Payne, Pauline Tunnicliffe, Kate Lymer,  
Samaris Huntington-Thresher, David Livett, Keith Onslow  
and Angela Wilkins

### **Also Present:**

Councillor Graham Arthur

### **36 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

Apologies for absence were received from Councillor Will Harmer and Councillor Stephen Carr.

### **37 DECLARATIONS OF INTEREST**

There were no declarations of interest made at the start of the meeting.

### **38 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

No questions had been received.

### **39 MINUTES OF THE EXECUTIVE AND RESOURCES PDS COMMITTEE MEETING HELD ON 8TH JULY 2014 (EXCLUDING EXEMPT ITEMS)**

**RESOLVED** that the minutes of the meeting held on 8<sup>th</sup> July 2014 be confirmed.

### **40 MATTERS ARISING FROM PREVIOUS MEETINGS** Report CSD14120

The Committee received an update on matters arising from previous meetings. Councillor David Livett reported in relation to minute 8 (Treasury Management – Annual Report) that he had only met the Director of Finance once, and that he had had no input into the Treasury Management report going to the Executive's next meeting.

**41 FORWARD PLAN OF KEY AND PRIVATE EXECUTIVE DECISIONS**

The Committee noted the Forward Plan of key and private executive decisions published on 12<sup>th</sup> August 2014.

**42 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

No questions had been received.

**43 SCRUTINY OF THE RESOURCES PORTFOLIO HOLDER**

Councillor Graham Arthur, the Resources Portfolio Holder, gave a short presentation to the Committee and answered questions on his work. He began by highlighting two events which illustrated the quality of the staff employed by the Council (the Bromley Stars evening) and the commitment of volunteers across the borough (the Volunteers Reception.) He then remarked on how the Council was changing – around six hundred staff had left the Council at all levels. It was important to ensure that the organisation was not “top heavy” with senior staff, although he recognised that losing many experienced and senior staff in recent years was a challenge and possibly more thought needed to be given to succession planning. He accepted that Members also needed to reflect on their role.

Councillors had to consider what the borough should be like in the future. As the local plan was developed there would be difficult decisions on how to develop the three areas identified at Biggin Hill, the Cray Valley and Bromley Town Centre, and, with homelessness continuing to be a pressure, also on whether to set up housing zones to attract the New Homes Bonus. The Council had to review its own land-holdings, liquidating those that were not needed, and look to generate income. While the Council was correct to be risk-averse with Council taxpayer’s money, it also had to pursue ways of getting better returns on its investments.

With around 40% of Councils stating that they would not be able to balance their books in the 2014/15 and 2015/16 financial years, it was vital that Bromley was not one of these, despite already having the lowest costs per head in London. The current projected overspend of £4m could not be tolerated and all portfolios would have to continue to live within their budgets.

Members of the Committee questioned Councillor Arthur. A Councillor asked why Bromley was losing money by not levying additional Council Tax on landlords who kept their properties empty. Councillor Arthur stated that it would be wrong to add an additional penalty on landlords who usually did not want their properties to be empty – it was also suggested that this would prevent landlords from investing in improvements between tenants. A Member suggested that too many staff were leaving in areas such as planning due to the commissioning programme and criticised what he saw as a move

away from working in partnership with other local agencies. Councillor Arthur responded that the commissioning programme had not affected planning yet, and staff in the Customer Service Centre, for example, felt that the situation had improved since they had been outsourced. He also stated that relationships with local NHS agencies were good and continued to improve, although local NHS Leaders often had little power and had to defer to central decisions. Another Member added that although the concept of “total place” was useful the old Local Strategic Partnership only amounted to a “talking shop” and there was little incentive for partners to work together to reduce silo-working in public services.

The Chairman commented that with government grant being reduced by around 40% it was vital that new statutory obligations were not imposed on Councils and that the overall burden was reduced. Councillor Arthur confirmed that there were regular meetings with local MPs at which these issues were explained and he encouraged all Members to lobby their MPs. He could not point to any definite changes as a result, but he felt that relationships were being strengthened.

Councillor Tony Owen asked the Portfolio Holder whether the challenge to the 2012/13 accounts had been resolved, and whether this would affect the 2013/14 accounts. Officers would investigate and inform Members. He also asked whether there were any concerns about Mytime Active, where there had been a turnover of directors and rumours of substantial losses. A report on arrangements with Mytime was expected at the next Renewal and Recreation PDS Committee, and it was suggested that Councillors should address questions direct to Mytime.

(Councillor Nicholas Bennett declared an interest during this item as a Council representative on the Mytime Active Board.)

Members noted the projected overspend on Adult Social Care Commissioning and the Government’s changes to the accounting regime. The Director of Finance’s representative explained that the projected overspend was not due to the changed Government requirements, but with individual placements for people with complex needs and delays in implementing planned changes that would achieve savings.

A Member asked whether changes of planning use from office to residential under permitted development rights were having an impact on the levels of business rates. The Portfolio Holder responded that the numbers of properties involved was small, but in any case the New Homes Bonus was probably greater than the business rates lost. A Member suggested investing in developing broadband services, particularly in rural parts of the borough. This would improve services for both residents and small and medium sized businesses.

Councillor Arthur agreed that Councils needed to think three to five years ahead not just in terms of the next annual budget. He considered that it would be realistic to see a quarter of the Council’s properties sold within the next

three years, but there needed to be a clear vision of how the resulting receipts would be re-invested. A Councillor commented that the Council's attitude to risk was inconsistent and needed to be clarified. In particular he objected to investing in further retail properties with long leases and in diversified growth funds which combined a blend of high risk investments and derivatives. The Portfolio Holder responded that the Council had to take opportunities to invest its money effectively.

The Chairman suggested that a task force of Councillors should be set up to work on a strategic borough plan. Others agreed that the Council needed a vision for the Borough, as had been articulated in 2006 with the 2020 Vision document. The Constitution Improvement Working Group needed to look at the issues, including numbers of councillors and the role of PDS Committees.

#### **44 RESOURCES PORTFOLIO - PRE-DECISION SCRUTINY**

The Committee considered the following report for pre-decision scrutiny where the Resources Portfolio Holder was minded to take a decision.

##### **44.1 CAPITAL PROGRAMME MONITORING - 1ST QUARTER 2014/15**

Report FSD14058

At its meeting on 16<sup>th</sup> July 2014 the Executive had agreed a revised Capital Programme for the four year period 2014/15 to 2017/18. The report also covered detailed issues relating to the 2013/14 Capital Programme outturn and changes agreed by the Executive in relation to the Resources Portfolio.

**RESOLVED that the recommendation that the changes to the Capital Programme be noted and confirmed is supported.**

#### **45 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS**

Report CSD14121

The Committee considered the following reports on the part 1 agenda for the meeting of the Executive on 10<sup>th</sup> September 2014.

##### **(5) Budget Monitoring 2014/15**

Report FSD14060

The Committee considered the second budget monitoring report for 2014/15, based on expenditure and activity levels up to July 2014. The report sought authorisation for the release of particular sums from Central Contingency and for a number of carry-forward requests.

The projected net overspend on services for 2014/15 was now £4.351m, with full year cost pressures of £5.5m. It was suggested that officers were being over-optimistic in the setting of budgets and in projecting savings from invest to save schemes. The Director of Finance's representative summarised the rigorous procedures in place to identify cost pressures and justify any growth

items. She assured the Committee that budgets were realistic, but there were inevitably changes in activity levels that could not always be predicted. When this happened Chief Officers had to take action in-year to ensure that cost pressures were reduced or balanced by savings elsewhere in their budgets.

In the current year most of the pressures were within the Care Services budget and the Chairman of the Care Services PDS Committee confirmed that there had been significant unexpected pressures. She was expecting to see an updated budget report in the next few days. Issues for Care Services included the costs of new care placements, the need to review emergency placements for older people on time and delays in implementing anticipated savings.

A Member appealed for all budget documents to be in the same format across committees - officers confirmed that the templates drawn up by the Costs and Charges Working Group were being used in the formation of budgets.

Members also commented on the anticipated overspend in the Adult Education budget and possibilities for reducing waste collection costs.

The Chairman requested a summary of the significant changes in costs since the budget had been set.

**RESOLVED that the recommendations be supported.**

**(6) Treasury Management – Investment Strategy Review and Q1 Performance 2014/15**  
Report FSD14057

The report summarised treasury management activity during the quarter ending 30<sup>th</sup> June 2014 and recommended changes to the Council's Treasury Management Investment Strategy, which would require approval by full Council. These were an increase in the total investment limit for the two part-nationalised banks, Lloyds and Royal Bank of Scotland, to £80m each and in the maximum investment period to three years; a reduction in the minimum credit rating for corporate bond investments to A-; and the addition of Diversified Growth Funds as permitted investments, with a total investment up to £10m.

Councillor David Livett criticised the graph showing relative investment risk provided by the Council's advisors, Sector, and suggested that it would be more appropriate to limit investments to Investment grade, rather than A-, which was not used by Moody's. He was also against the use of Diversified Growth Funds, which he felt included risky investments in derivatives, currency positions and overseas investments which few people would be able to understand.

The Resources Portfolio Holder defended the recommendations and the expertise of the officers and the Council's external advisors making them. He

stated that the Council remained risk averse and would only take careful and calculated risks to deliver improved returns.

**RESOLVED that the recommendations be supported.**

(Councillor David Livett requested that his objection to the use of diversified growth funds be recorded.)

**(7) Gateway Report – Proposals for Re-Tendering of the Churchill Theatre**

Report DRR14/075

The report provided an overview of the current arrangements for the management of the Churchill Theatre, which expired on 3<sup>rd</sup> April 2016, and the process and timetable for the lease, which was proposed to be for twenty-five years, to be re-tendered.

A Member questioned whether a theatre was needed in Bromley, but other Members countered that the theatre contributed to the economy of the town centre and the borough as a whole, and also worked with children and the elderly. It was suggested that businesses in the town centre, including Intu, should be encouraged to develop closer relationships with the theatre.

**RESOLVED that the recommendations be supported.**

**(8) Land at Upper Elmers End Road and Croydon Road – Application for Registration as a Town or Village Green**

Report CSD14132

At its meeting on 9<sup>th</sup> July 2014 the Development Control Committee had considered a report advising them of an application to register the triangle of land at Elmers End bounded by Upper Elmers End Road, Croydon Road and Elmerside Road as a town green. The Committee had accepted the recommendation that, as the land did not meet the legal criteria for a third party registration, the application should be rejected. The Development Control Committee nevertheless considered that the land should be registered by way of a voluntary registration by the Council in its capacity as owner of the land.

Members commented that there was little or no evidence to support registration as a town green, that registration might inhibit any future opportunities for improving the road layout and that there was probably no friends group willing to assist with maintenance of the land. Other Members commented that the wishes of local residents should be supported, and that there were examples of roundabouts being developed.

**RESOLVED that the Executive be recommended not to register the land as a town or village green.**



**46 UPDATES FROM PDS CHAIRMEN**  
Report CSD14122

Only one other PDS Committee had met since the last meeting on 8<sup>th</sup> July; this was the Renewal and Recreation PDS Committee on 2<sup>nd</sup> September 2014.

**47 WORK PROGRAMME 2014/15**  
Report CSD14123

The Committee noted its updated work programme. It was also noted that Care Services PDS Committee was setting up a Budget Sub-Committee – this would be progressed after the PDS Committee's next meeting.

The Chairman proposed that a Working Group be set up to establish an overall strategy for the Council.

In relation to the work of the New Technology Working Group, Councillor Nicholas Bennett asked for an update on the provision of Office 365 for Councillors' i-pads.

**48 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE  
LOCAL GOVERNMENT (ACCESS TO INFORMATION)  
(VARIATION) ORDER 2006, AND THE FREEDOM OF  
INFORMATION ACT 2000**

**RESOLVED** that the Press and public be excluded during consideration of the items of business referred to below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**The following summaries  
refer to matters  
involving exempt information**

**49 EXEMPT MINUTES OF THE MEETING HELD ON 8TH JULY  
2014**

The exempt minutes of the meeting held on 8<sup>th</sup> July 2014 were confirmed.

**50 PRE-DECISION SCRUTINY OF EXEMPT RESOURCES  
PORTFOLIO HOLDER REPORTS**

The Committee scrutinised the following proposed decision of the Resources Portfolio Holder.

**50.1 THE FORMER ADVENTURE KINGDOM BUILDING, CIVIC  
CENTRE, BROMLEY**  
Report DRR14/079

The Committee received the results of the marketing of this property and supported the letting of the property.

**51 PRE-DECISION SCRUTINY OF EXEMPT EXECUTIVE  
REPORTS**

The Committee scrutinised four reports on the Executive's part 2 agenda for the meeting on 10<sup>th</sup> September 2014 concerning Acquisition of Investment Properties, Operational Property Review and Disposal Opportunities, Chislehurst Library and Local Land Charges Litigation.

The Meeting ended at 10.05 pm

Chairman

Report No.  
CSD14143

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** EXECUTIVE AND RESOURCES  
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

**Date:** 8<sup>th</sup> October 2014

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** MATTERS ARISING FROM PREVIOUS MEETINGS

**Contact Officer:** Graham Walton, Democratic Services Manager  
Tel: 0208 461 7743    E-mail: graham.walton@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** N/A

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1. Reason for report

- 1.1 Appendix 1 to this report updates Members on matters arising from previous meetings which continue to be "live." Five matters are listed concerning an update on the effectiveness of the Winter Health Project, treasury management, invest to save projects, the objection to the 2012/13 accounts and Office 365 for Councillor i-pads.
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2. **RECOMMENDATIONS**

**The Committee is invited to consider progress on matters arising from previous meetings.**

## Corporate Policy

1. Policy Status: Existing Policy:
  2. BBB Priority: Excellent Council
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## Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £373,410
  5. Source of funding: 2014/15 Revenue Budget
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## Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
  2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters arising takes a few hours between each meeting.
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## Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: This report does not involve an executive decision.
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

<b>Non-Applicable Sections:</b>	Policy/Finance/Legal/Personnel
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

<b>Minute Number/ Title/Date</b>	<b>PDS Request</b>	<b>Update</b>	<b>Action By</b>	<b>Completion Date</b>
336 <b>Executive Reports: (12) Winter Health Project</b> (5 <sup>th</sup> June 2013)	The Committee requested an update in a year's time	The issue is included in the 2014/15 Work Programme for the November meeting.	Public Health Associate Director	November 2014
8 <b>Treasury Management – Annual Report</b> (5 <sup>th</sup> June 2014)	Director of Finance to discuss treasury management issues with Cllr Livett	Director of Finance has met with Cllr Livett	Director of Finance	Ongoing
9 <b>Executive Reports – (6) Provisional Final Accounts</b> (5 <sup>th</sup> June 2014)	Committee requested an update on performance of invest to save projects	Reports are being prepared for each portfolio/PDS, to be followed by a summary report to the Executive via this Committee	Director of Finance	November 2014
43 <b>Scrutiny of the Resources Portfolio Holder</b> (3 <sup>rd</sup> September 2014)	Cllr Owen asked whether the objection to the 2012/13 accounts had been resolved.	An email briefing was circulated to the Committee on 11/9/14. A report was presented to General Purposes and Licensing Committee on 17/9/14.	Deputy Director of Finance	September 2014
47 <b>Work Programme</b> (3 <sup>rd</sup> September 2014)	Cllr Bennett asked for an update on provision of Office 365 for Councillor's i-pads	The pilot project to test Office 365 on a small number of i-pads was delayed due to technical difficulties. Testing will commence in early October.	Acting Head of ICT/ Democratic Services Manager	October 2014

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LONDON BOROUGH OF BROMLEY

FORWARD PLAN OF KEY AND PRIVATE EXECUTIVE DECISIONS PUBLISHED ON: 16<sup>th</sup> September 2014

PERIOD COVERED: Mid-September 2014 - January 2015

DATE FOR PUBLISHING NEXT FORWARD PLAN OF KEY AND PRIVATE EXECUTIVE DECISIONS: 28<sup>th</sup> October 2014

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
<b>COUNCIL</b>						
<b>EXECUTIVE</b>						
BETTER CARE FUND BID SUBMISSION	Executive	19 September 2014  PDS Members who might be in attendance at the Executive meeting	PDS Members welcome to attend Executive meeting to provide comment	Contact Officer:  Richard Hills Tel: 020 8313 4198 <a href="mailto:Richard.Hills@bromley.gov.uk">Richard.Hills@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents
ADULT SOCIAL CARE GATEWAY REPORT	Executive	15 October 2014  Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer:  Terry Parkin Tel: 020 8313 4060 <a href="mailto:Terry.Parkin@bromley.gov.uk">Terry.Parkin@bromley.gov.uk</a>	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
SUPPORTED LIVING CONTRACT AWARD	Executive	15 October 2014  Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer:  Colin Lusted Tel: 0208 461 7650 <a href="mailto:Colin.Lusted@bromley.gov.uk">Colin.Lusted@bromley.gov.uk</a>	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
CONTRACT EXTENSION - SUBSTANCE MISUSE	Executive	15 October 2014  Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer:  Claire Lynn Tel: 020 8313 4034 <a href="mailto:claire.lynn@bromley.gov.uk">claire.lynn@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents
ADVOCACY SERVICES	Executive	15 October 2014  Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer:  Claire Lynn Tel: 020 8313 4034 <a href="mailto:claire.lynn@bromley.gov.uk">claire.lynn@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents



WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
COMMUNITY SUPPORT FOR PEOPLE WITH MENTAL ILL HEALTH	Executive	15 October 2014  Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer:  Claire Lynn Tel: 020 8313 4034 <a href="mailto:claire.lynn@bromley.gov.uk">claire.lynn@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents
WELFARE REFORM DRAW-DOWN FROM CENTRAL CONTINGENCY	Executive	15 October 2014  Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer:  Sara Bowrey Tel: 020 8313 4013 <a href="mailto:sara.bowrey@bromley.gov.uk">sara.bowrey@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents
TEMPORARY ACCOMMODATION UPDATE	Executive	15 October 2014  Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer:  Sara Bowrey Tel: 020 8313 4013 <a href="mailto:sara.bowrey@bromley.gov.uk">sara.bowrey@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents

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SEN PATHFINDER CHAMPION AND NEW BURDENS GRANT - DRAW-DOWN OF FUNDS	Executive	15 October 2014  Education PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer:  Mary Cava Tel: 020 8461 7633 <a href="mailto:Mary.Cava@bromley.gov.uk">Mary.Cava@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents
AWARD OF CONTRACT FOR CAPITAL SCHEME AT CLARE HOUSE PRIMARY SCHOOL	Executive	15 October 2014  Executive and Resources PDS Committee	Meeting	Contact Officer:  Robert Bollen Tel: 020 8313 4697 <a href="mailto:Robert.Bollen@bromley.gov.uk">Robert.Bollen@bromley.gov.uk</a>	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
AWARD OF CONTRACT FOR CAPITAL SCHEME AT WORSLEY BRIDGE PRIMARY SCHOOL	Executive	15 October 2014  Executive and Resources PDS Committee	Meeting	Contact Officer:  Robert Bollen Tel: 020 8313 4697 <a href="mailto:Robert.Bollen@bromley.gov.uk">Robert.Bollen@bromley.gov.uk</a>	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
HEALTH AND SAFETY AT BROMLEY SCHOOLS	Executive	15 October 2014  Executive and Resources PDS Committee	Meeting	Contact Officer:  Robert Bollen Tel: 020 8313 4697 <a href="mailto:Robert.Bollen@bromley.gov.uk">Robert.Bollen@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
LONDON BOROUGH OF BROMLEY 2014-17 HOUSING FRAMEWORK AND ACTION PLAN	Executive	15 October 2014  Renewal and Recreation PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer:  Kerry O'Driscoll  <a href="mailto:Kerry.O'Driscoll@bromley.gov.uk">Kerry.O'Driscoll@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents
THE GLADES SHOPPING CENTRE: MALL REFRESHMENT	Executive	15 October 2014  Executive and Resources PDS Committee	Meeting	Contact Officer:  Neil Thompson Tel: 020 8313 4603 <a href="mailto:neil.thompson@bromley.gov.uk">neil.thompson@bromley.gov.uk</a>	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
STREET LIGHTING - INVEST TO SAVE	Executive	15 October 2014  Environment PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer:  Paul Redman Tel: 020 8313 4930 <a href="mailto:Paul.Redman@bromley.gov.uk">Paul.Redman@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
PROPOSED FACILITY MANAGEMENT CONTRACT	Executive	15 October 2014  Executive and Resources PDS Committee	Meeting	Contact Officer:  Colin Brand Tel: 0208 313 4107 <a href="mailto:colin.brand@bromley.gov.uk">colin.brand@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents
REFURBISHMENT COSTS FOR EDUCATION ESTABLISHMENT	Executive	26 November 2014  Education PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer:  Jane Bailey Tel: 020 8313 4146 <a href="mailto:jane.bailey@bromley.gov.uk">jane.bailey@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents
AWARD OF CONTRACT FOR CAPITAL SCHEME AT ST PAUL'S CRAY CE PRIMARY SCHOOL	Executive	26 November 2014  Executive and Resources PDS Committee	Meeting	Contact Officer:  Robert Bollen Tel: 020 8313 4697 <a href="mailto:Robert.Bollen@bromley.gov.uk">Robert.Bollen@bromley.gov.uk</a>	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
AWARD OF CONTRACT FOR CAPITAL SCHEME AT PARISH CE PRIMARY SCHOOL	Executive	26 November 2014  Executive and Resources PDS Committee	Meeting	Contact Officer:  Robert Bollen Tel: 020 8313 4697 <a href="mailto:Robert.Bollen@bromley.gov.uk">Robert.Bollen@bromley.gov.uk</a>	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
AWARD OF CONTRACT FOR CAPITAL SCHEME AT THE GLEBE SCHOOL	Executive	26 November 2014  Executive and Resources PDS Committee	Meeting	Contact Officer:  Robert Bollen Tel: 020 8313 4697 <a href="mailto:Robert.Bollen@bromley.gov.uk">Robert.Bollen@bromley.gov.uk</a>	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
SHORT BREAKS FOR DISABLED CHILDREN	Executive	December 2014  Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer:  Hilary Rogers Tel: 020 8776 3172 <a href="mailto:Hilary.Rogers@bromley.gov.uk">Hilary.Rogers@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents
<b>CARE SERVICES PORTFOLIO</b>						
<b>EDUCATION PORTFOLIO</b>						
<b>ENVIRONMENT PORTFOLIO</b>						
ADDITIONAL HIGHWAYS MAINTENANCE WORKS	Portfolio Holder for Environment	Not before 23 September 2014  Environment PDS Committee	Meeting	Contact Officer:  Garry Warner Tel: 020 8313 4929 <a href="mailto:garry.warner@bromley.gov.uk">garry.warner@bromley.gov.uk</a>	<u>Public meeting</u>	Report and relevant background documents

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
PUBLIC PROTECTION AND SAFETY PORTFOLIO						
RENEWAL AND RECREATION PORTFOLIO						
RESOURCES PORTFOLIO						

London Borough of Bromley: 020 8464 3333 [www.bromley.gov.uk](http://www.bromley.gov.uk)

Contact Officer: Keith Pringle, Chief Executive's Department: 020 8313 4508, [keith.pringle@bromley.gov.uk](mailto:keith.pringle@bromley.gov.uk)

Report No.  
CSD14144

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** EXECUTIVE AND RESOURCES  
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

**Date:** 8<sup>th</sup> October 2014

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS

**Contact Officer:** Graham Walton, Democratic Services Manager  
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** N/A

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1. Reason for report

- 1.1 This report draws the Committee's attention to reports on the draft agenda for the next meeting of the Executive on 15<sup>th</sup> October 2014. A number of the reports listed have already been scrutinised by other PDS Committees – details are given in paragraph 3.1. Members are requested to bring a copy of their Executive agenda to the PDS Committee's meeting.
- 

2. **RECOMMENDATION(S)**

**The Committee is recommended to select priority issues from the Executive agenda for pre-decision scrutiny.**

### Corporate Policy

1. Policy Status: Existing Policy: One of the major roles of PDS Committees is to scrutinise proposals coming before executive bodies for decision. This supports the “Excellent Council” BBB priority.
  2. BBB Priority: Excellent Council:
- 

### Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £373,410
  5. Source of funding: 2014/15 Revenue budget
- 

### Staff

1. Number of staff (current and additional): 10 (8.72 fte)
  2. If from existing staff resources, number of staff hours: Preparing this report takes less than one hour of staff time.
- 

### Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: This report does not involve an executive decision.
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of Members of the Committee.
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A



### 3. COMMENTARY

3.1 At each meeting, Members of this Committee have the opportunity to carry out pre-decision scrutiny of items for decision at forthcoming Executive meetings. This report identifies the reports expected for the next meeting of the Executive on 15<sup>th</sup> October 2014 and suggests which ones the Committee may wish to prioritise for scrutiny. At the time of writing, this is the draft list of expected reports but it is likely that list may be changed before the agenda is published on Thursday 2<sup>nd</sup> October.

#### **Part 1**

LBB 2014/15 Housing Framework and Action Plan 1 2  
Temporary Accommodation Update – Use of Manorfields 2 5  
Homelessness and Welfare Reform – Drawdown 2 5  
Substance Misuse Services 2 5  
SEN Pathfinder Champion and New Burdens Grant – Draw Down of Funds 2 4  
Adoption Grant Drawdown 2 5  
Health and Safety at Bromley Schools 2  
Commissioning – Proposed Total Facility Management Contract 1 2  
Street Lighting – Invest to Save 2 3  
Public Toilet Provision 3

#### **Part 2**

Supported Living Contract Award 2 5  
Award of Contract – Capital Scheme at Clare House Primary School 2  
Award of Contract – Capital Scheme at Worsley Bridge Primary School 2  
The Glades Shopping Centre – Mall Refreshment 1 2

*\* (Reports marked 1 are recommended for pre-decision scrutiny by this Committee; reports marked 2 are key or private decisions; reports marked 3 have been scrutinised by Environment PDS Committee on 23<sup>rd</sup> September; reports marked 4 have been scrutinised by Education PDS on 30<sup>th</sup> September and reports marked 5 have been scrutinised by Care Services PDS Committee on 2<sup>nd</sup> October. )*

3.2 Under the Council's arrangements for decision making by individual executive portfolio holders, reports covering the Resources Portfolio Holder's proposed decisions are set out under separate headings on this agenda.

<b>Non-Applicable Sections:</b>	Policy/Finance/Legal/Personnel
Background Documents: (Access via Contact Officer)	Forward Plan as published on 16 <sup>th</sup> September 2014

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Report No.  
CSD14145

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Executive and Resources PDS Committee

**Date:** 8<sup>th</sup> October 2014

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** UPDATES FROM PDS CHAIRMEN

**Contact Officer:** Graham Walton, Democratic Services Manager  
Tel: 020 8461 7743 E-mail: [graham.walton@bromley.gov.uk](mailto:graham.walton@bromley.gov.uk)

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** N/A

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1. Reason for report

1.1 This report provides an opportunity for PDS Committee Chairmen to report on the recent work of their Committees, preferably in a written summary. These written summaries will be circulated if possible before the meeting, and in accordance with this Committee's recent decision, will also be attached to the next minutes. The following meetings have taken place or are due to take place –

Renewal & Recreation PDS	2 <sup>nd</sup> September
Environment PDS	23 <sup>rd</sup> September
Education PDS	30 <sup>th</sup> September
Public Protection & Safety PDS	1 <sup>st</sup> October
Care Services PDS	2 <sup>nd</sup> October

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2. **RECOMMENDATION**

**The Committee is asked to note the updates provided by PDS Committee Chairmen.**

### Corporate Policy

1. Policy Status: Existing Policy: One of the roles of PDS Committees is to scrutinise proposals coming before executive bodies for decision – this supports the Excellent Council BBB priority.
  2. BBB Priority: Excellent Council
- 

### Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £373,410 (2014/15 controllable budget)
  5. Source of funding: Existing revenue budget.
- 

### Staff

1. Number of staff (current and additional): There are 10 posts (8.72 fte) in the Democratic Services Team.
  2. If from existing staff resources, number of staff hours: Preparing this report takes less than one hour of staff time per meeting.
- 

### Legal

1. Legal Requirement: None
  2. Call-in: Not Applicable: This report does not involve an executive decision.
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	None

Report No.  
CSD14146

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** EXECUTIVE AND RESOURCES  
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

**Date:** 8<sup>th</sup> October 2014

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** WORK PROGRAMME 2014/15

**Contact Officer:** Graham Walton, Democratic Services Manager  
Tel: 0208 461 7743 E-mail: [graham.walton@bromley.gov.uk](mailto:graham.walton@bromley.gov.uk)

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** N/A

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1. Reason for report

- 1.1 This report offers the Committee an opportunity to consider its work programme for 2014/15, including scheduled meetings and PDS working groups. The Committee now has eight meetings scheduled during 2014/15 – the dates are set out in Appendix 1, with a draft list of the items to be considered.
- 

2. **RECOMMENDATIONS**

- 2.1 **The Committee is requested to consider its work programme for 2014/15 and indicate any particular issues that it wishes to consider.**

### Corporate Policy

1. Policy Status: Existing Policy: All PDS Committee receive a report on their work programmes.
  2. BBB Priority: Excellent Council:
- 

### Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £373,410
  5. Source of funding: 2014/15 revenue budget
- 

### Staff

1. Number of staff (current and additional): 10 posts (8.72fte)
  2. If from existing staff resources, number of staff hours: Maintaining the work programme takes less than an hour between meetings.
- 

### Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: This report does not involve an executive decision
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

### 3. COMMENTARY

#### Meeting Schedule

- 3.1 Each PDS Committee determines its own work programme, balancing the roles of (i) holding the Executive to account, (ii) policy development and review and (iii) external scrutiny. This Committee has the additional role of providing a lead on scrutiny issues and coordinating PDS work.
- 3.2 PDS Committees need to prioritise their key issues. The work programme also needs to allow room for items that arise through the year, including Member requests, call-ins and referrals from other Committees. Committees need to ensure that their workloads are realistic and balanced, allowing sufficient time for important issues to be properly scrutinised. Members also need to consider the most appropriate means to pursue each issue – the current overview and scrutiny arrangements offer a variety of approaches, whether through a report to a meeting, a time-limited working group review, a presentation, a meeting focused on a single key issue or any other method.
- 3.3 A schedule of the Committee’s meetings in 2014/15 is attached at [Appendix 1](#). The timing of meetings is tied to the need to pre-scrutinise Executive agendas. As in previous years, question sessions with the Leader, Resources Portfolio Holder and Chief Executive are included in the programme.

#### Sub-Committees and Working Groups

- 3.4 The Policy Development and Scrutiny Toolkit suggests that each Committee should aim to carry out no more than two or three full scale reviews each year, and it offers guidance and techniques for prioritising reviews. At a time of pressure on Member and officer resources it is important that any additional work is carefully targeted at priority issues where improvements can be achieved. In recent years, this Committee has examined a number of issues through its Working Groups - part of the Committee’s workload may include follow-up work on some of these reviews (such as the work of the New Technology Working Group or the Costs and Charges Working Group). At the Committee’s first meeting it was agreed that the New Technology Working Group would be re-convened under the Chairmanship of Councillor Will Harmer, and that he would seek additional members to sit on the working group. At the last meeting the Chairman suggested a Member Working Group to look at overall strategy for the Council.
- 3.5 A schedule of Sub-Committees and Working Groups across all PDS Committees is attached as [Appendix 2](#) – this will be updated as more details become available.

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme reports.

**COMMITTEE MEETING SCHEDULE 2014/15**

**Meeting 1: Thursday 5<sup>th</sup> June 2014**

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

**Meeting 2: Thursday 10<sup>th</sup> July 2014**

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Contracts Register (Resources and Corporate)

Monitoring Report: Section 106

Monitoring Report: Revenues Service

Monitoring Report: Benefits Service

Monitoring Report: Sundry Debtors and Accounts Payable

Monitoring Report: Customer Services

**Meeting 3: Wednesday 3<sup>rd</sup> September 2014**

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Scrutiny of the Resources Portfolio Holder

**Meeting 4: Wednesday 8<sup>th</sup> October 2014**

Standard items (Matters Arising/Forward Plan/ Executive Agenda/PDS Updates/Work Programme)

Scrutiny of the Chief Executive

**Meeting 5: Wednesday 19<sup>th</sup> November 2014**

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Bromley Youth Employment Project- Quarterly Monitoring

Further Update on Winter Health Programme

Scrutiny of the Leader

**Meeting 6: Wednesday 7<sup>th</sup> January 2015**

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Contracts Register (Resources and Corporate)

Scrutiny of the Resources Portfolio Holder

**Meeting 7: Wednesday 4<sup>th</sup> February 2015**

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Monitoring Report: Section 106

Monitoring Report: Revenues Service

Monitoring Report: Benefits Service

Monitoring Report: Sundry Debtors and Accounts Payable

Monitoring Report: Customer Services

Scrutiny of the Chief Executive

**Meeting 8: Thursday 12<sup>th</sup> March 2015**

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Annual PDS Report 2014/154

Bromley Youth Employment Project – Quarterly Monitoring

Scrutiny of the Leader



**PDS SUB-COMMITTEES AND WORKING GROUPS 2014/15**

<b>SUBJECT</b>	<b>DURATION</b>	<b>MEMBERSHIP</b>
<b>EXECUTIVE AND RESOURCES PDS</b>		
New Technology Working Group	Re-appointed 5 <sup>th</sup> June 2014	Cllr Will Harmer
<b>CARE SERVICES PDS</b>		
Health Scrutiny Sub-Committee	Three meetings scheduled each year. Next meeting on 15 <sup>th</sup> October 2014	Cllrs Ruth Bennett, Mary Cooke, Ian Dunn, Judi Ellis, Hannah Gray, David Jefferys, Terence Nathan, Charles Rideout, Melanie Stevens, Pauline Tunnicliffe.
Care Services Budget Sub-Committee	Proposed at the meeting on 26 <sup>th</sup> June 2014	
<b>EDUCATION PDS</b>		
Education Budget Sub-Committee	Five meetings scheduled each year. Next meeting on 16 <sup>th</sup> October 2014.	Cllrs Teresa Ball, Kathy Bance, Nicholas Bennett, Judi Ellis and Neil Reddin.
School Places Working Group	Re-appointed at the PDS meeting on 2 <sup>nd</sup> July 2014 – next meeting 14 <sup>th</sup> October 2014	Cllrs Judi Ellis, Kathy Bance and any 4 Conservative members of the PDS Committee
School Improvement Panel	Re-appointed at the PDS meeting on 2 <sup>nd</sup> July 2014	Cllrs Mary Cooke, Kathy Bance and any 3 Conservative members of the PDS Committee
Progress of Academy Status Panel	Appointed at the PDS meeting on 2 <sup>nd</sup> July 2014	Cllr Keith Onslow (or, in his absence, Cllr Alexa Michael), Cllrs Stephen Wells, Nicholas Bennett, Cllr Neil Reddin and 1 other Conservative member of the PDS Committee
<b>ENVIRONMENT PDS</b>		
Waste Working Group	Appointed at the PDS meeting on 1st July 2014	Cllrs Kevin Brooks, Lydia Buttinger, Samaris Hyntington-Thresher & William Huntington-Thresher
Parking Working Group	Appointed at the PDS meeting on 1 <sup>st</sup> July 2014 – next meeting 6 <sup>th</sup> October 2014	Cllrs William Huntington-Thresher, Angela Page, Catherine Rideout & Melanie Stevens
<b>PUBLIC PROTECTION AND SAFETY PDS</b>		
<b>RENEWAL AND RECREATION PDS</b>		
Beckenham Town Centre Working Group	Next meeting 6 <sup>th</sup> November 2014	Cllr Michael Tickner and Beckenham ward councillors

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